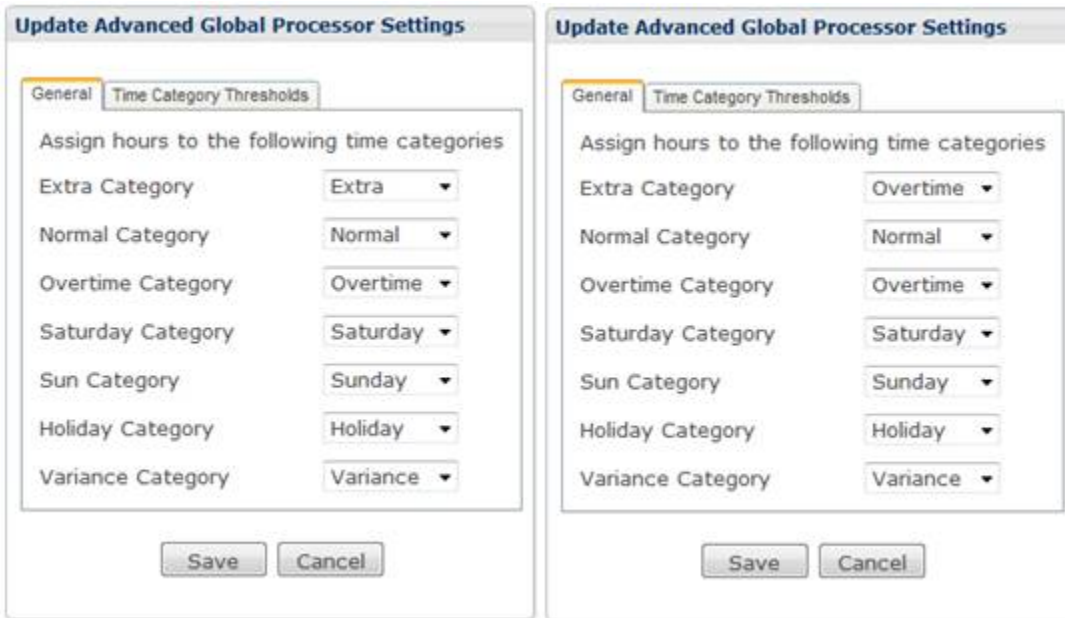


Time Category Mapping

The Advanced Global Processor Settings allows you to map the default processor categories to others.

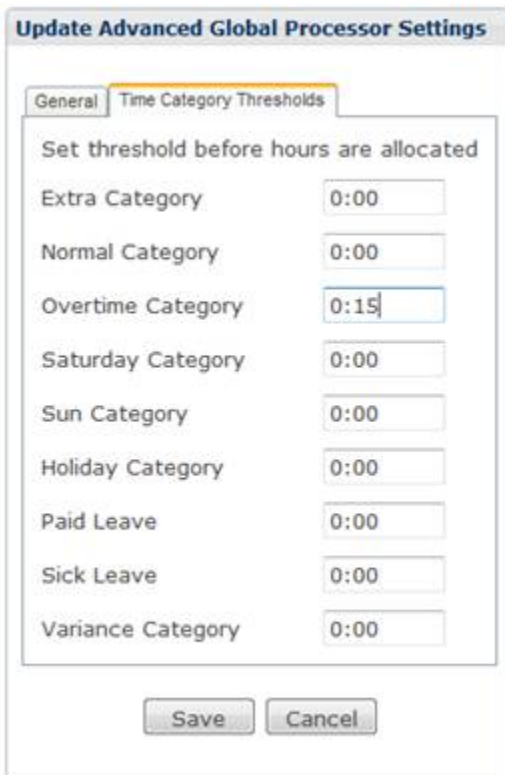


The image displays two side-by-side screenshots of the 'Update Advanced Global Processor Settings' dialog box, specifically the 'Time Category Thresholds' tab. Both windows have a title bar that reads 'Update Advanced Global Processor Settings' and a tab labeled 'Time Category Thresholds'. Below the tab, there is a section titled 'Assign hours to the following time categories' followed by a list of seven categories, each with a dropdown menu. At the bottom of each window are 'Save' and 'Cancel' buttons.

Category	Default Mapping (Left)	Custom Mapping (Right)
Extra Category	Extra	Overtime
Normal Category	Normal	Normal
Overtime Category	Overtime	Overtime
Saturday Category	Saturday	Saturday
Sun Category	Sunday	Sunday
Holiday Category	Holiday	Holiday
Variance Category	Variance	Variance

The image above left shows the default time category mapping. In the image above right, all time calculated before shift start will be added to the Overtime Category, and all Holiday hours will be added to the Sunday time category.

Time Category Thresholds



Update Advanced Global Processor Settings

General | **Time Category Thresholds**

Set threshold before hours are allocated

Extra Category	<input type="text" value="0:00"/>
Normal Category	<input type="text" value="0:00"/>
Overtime Category	<input type="text" value="0:15"/>
Saturday Category	<input type="text" value="0:00"/>
Sun Category	<input type="text" value="0:00"/>
Holiday Category	<input type="text" value="0:00"/>
Paid Leave	<input type="text" value="0:00"/>
Sick Leave	<input type="text" value="0:00"/>
Variance Category	<input type="text" value="0:00"/>

Time Category Thresholds allows you to set a minimum that must be worked before the employee will be allocated time for a time category. For example: if the Overtime threshold is set to 00:15 and an employee have worked 7 minutes later than their expected out time, the employee will not be allocated any overtime. If however the employee worked 20 minutes later than their expected out time, they will receive 00:20 overtime. (This example assumes that daily balancing and rounding does not apply.)

Permalink: <http://tinyurl.com/4yfyqw6>